



Position Posting

Position Title: On-call School Nurse

Are you looking for a new and exciting opportunity? Enjoy working with students of all ages and backgrounds? This may be the opportunity for you!

We are currently looking for a motivated, self-directed individual with excellent interpersonal skills and team player to join our team. Brookes uses the International Baccalaureate as its platform for learning. At Brookes, we embrace and celebrate a diverse student body with learners that come from around the world. Our primary focus is the care of our students whose education and upbringing we hold with the most utmost regard and sense of responsibility.

This position will support our full time School Nurse in their absence or when extra support is needed throughout the school year.

Compensation and Benefits Package:

- On Call Schedule: Hours vary dependent on the needs of the school
- \$40.00 per hour plus 4% in lieu of benefits
- 5 days sick time after 90 days of employment

DUTIES AND RESPONSIBILITIES

In conjunction with our current Nurse the position has the following responsibilities include:

- On weekday mornings, assess boarder's health and determine whether they should attend classes, get bed rest, or receive further medical care.
- Supervise, or coordinate with dorm parents, students who are ill in health centre.
- Contact day parents when their child is ill and supervise child until parent arrives to pick up.
- Log office visits for each student.
- In special or emergency circumstances, drive students to clinic or hospital.
- When needed, drive students to medical appointments.
- Handle all student information with discretion and confidentiality.
- Work closely with staff in supporting students and alert the principal to any serious student health issues that would require immediate attention.
- Ensure log sheets are collected and added to student medical records.
- Ensure all medications are kept locked up, are blister packed for safe distribution to students, and a logbook is kept for administration.
- Provide Medicine boxes, first aid kits, epi-pens and Naloxone kits for house parents medicine boxes and ensure they are Updated and restocked.

**Education and Experience:**

- BC Licensed Practical/Registered Nursing member in good standing
- Bachelor of Science Degree in Nursing or a Licensed Practical Nursing diploma
- Required to complete and pass the Solicitor General criminal record check for the purpose of working with children
- Excellent interpersonal, written and oral communication skills
- Ability to establish priorities, organize, schedule tasks and solve problems
- Ability to deal with people, and in particular with adolescents, sensitively, empathetically, tactfully, consistently and professionally at all times
- Ability to work collaboratively as part of an interdisciplinary team to provide a high standard of care to students
- Possess (or willing to obtain) Standard First Aid and CPR to level C.
- Class 5 drivers license an asset

If you would like to be part of our team, please forward your cover letter and resume to careers@westshore.brookes.org. We appreciate all those interested but only those applicants who are shortlisted will be contacted.