



### **Position Posting**

**Position Title:** Bus Driver

**Competition Number:**20200205

#### **Position Details:**

We are currently looking to add an experienced and responsible bus driver to our transportation team. This position is continuous through the school year with breaks during the winter holiday, spring break. The individual should be responsible, timely, good with children, and have a clean driving record. This position does involve some evening and weekend driving and split shifts.

**Schedule:** Approximately 15-20 hours a week with potential of increased hours during peak scheduling times

#### **Compensation and Benefits:**

- \$19.00 an hour
- Participation in the daily lunch program as a taxable benefit
- On the Job training

#### **The duties and responsibilities in these roles may include, but are not limited to,**

- Safely drive students to and from school activities. Changes to routes do occur. There are schedules for certain days of the week, and flexibility is needed with changes.
- Ability to work flexible hours
- Driving to and from airports and ferries are needed at the beginning and end of the year, during winter and spring breaks and weekend trips.
- Perform Pre-trip and Post-trip inspection reports, reporting to Transportation Supervisor when concerns arise.
- Comply with all school and government regulations, laws and policies and good safety practices.
- Communication with Transportation Team (Supervisor, Front office) and to attend meetings as required.

#### **The ideal candidate has the following skills and attributes:**

- is punctual, reliable and versatile
- able to perform manual tasks and physical demands as required within the duties such as periods of standing, assisting with luggage of lifting, bending, and twisting
- is positive with a caring attitude
- can work cooperatively and with minimal supervision
- communicates clearly and respectfully with parents, school staff, students and the general public in a courteous, professional manner
- and is able to maintain confidentiality.

#### **The following are requirements for this position:**

- Consent to a criminal record check.
- Current BC Class 4 Driver's Licence, although a BC Class 2 Driver's Licence is preferable
- Provide a copy of your BC driver's abstract.

Our focus at Brookes is to work in a respectful, professional and collaborative manner, seeking solutions to problems, building community and nurturing the talents and skills of all staff. Brookes has a small community of staff that support one another. Brookes seeks staff who are passionate about working with young people and encouraging them to become responsible, caring and thoughtful young adults.

**Please provide a cover letter and resume to <https://brookesschoolcanada.easyapply.co> We thank all applicants for their interest in this position, however only those applicants that are shortlisted will be contacted.**